

विनायक गर्ग  
आयुक्त

Vinayak Garg  
Commissioner



नवोदय विद्यालय समिति  
Navodaya Vidyalaya Samiti

शिक्षा मंत्रालय  
Ministry of Education  
(स्कूल शिक्षा और साक्षरता विभाग)  
(Deptt. of School Education & Literacy)  
भारत सरकार / Government of India

D.O.No. 7-10/2017-NVS(SA)/4772  
April 9, 2021

DM

It has been nearly two months since the physical re-opening of JNVs for board class students with parents consent and the permission of the Ministry of Education. It is to emphasis that detailed guidelines have been issued on functioning of the JNVs during this pandemic period vide letter No. 10-76/2020-NVS(SA)/2689 dated 3-12-2020

In view of the growing number of COVID-19 infections in many parts of the country and changing weather conditions, it is very important to ensure that our students and staff do not get affected with COVID-19 infections. In this regard it is reiterated that SOPs issued earlier on schools re-opening must be followed very strictly.

Following points on ensuring safety, security and well being of students and staff are to be implemented:-

**A) MEASURES RELATED TO HEALTH**

1. Daily monitoring of health status of students and recording of vital indicators like body temperature, breathing capacity etc.
2. It should be ensured that students are provided with nutritious and healthy food as per their need. Budgetary constraints should not come in the way of providing nutritious and healthy food to the students.
3. Well cooked and fresh food should be provided to the students. In no case, leftover or stale food should be used. All such food should be disposed off.
4. Providing masks to all students and to ensure the wearing of masks by staff, students and all inmates in the campus all time.
5. Providing soap/handwash and water at appropriate locations for ensuring frequent handwashing.
6. Ensuring social distancing in every schools activity.
7. Emergency contact numbers are to be displayed to meet the urgent issues, if any.
8. Deep cleaning and sanitization of classrooms, dormitories, washrooms, dinning hall periodically.

9. Ensuring availability of cleaning and sanitizing material and equipments in the vidyalays in adequate quantity/numbers.
10. Movement of Vidyalaya staff outside the JNV campus must be only for essential services. Staff should avoid visit to market places, restaurant, etc.
11. Staff and their family members should observe the COVID protocol strictly to ensure their well-being.
12. Children should not be allowed to go outside the campus on leave as it might expose them to COVID-19 infections. In extreme unavoidable circumstances, only parents can come to the school to take their wards on leave.
13. Visitors coming to meet the students should be allowed only in urgent/unavoidable cases. Only parents and bonafide guardians should be allowed to meet the wards at designated places following the COVID protocol strictly.
14. Students showing COVID like symptoms must be quarantined in the school campus and due care / treatment should be provided to them by following COVID protocol.
15. Staff eligible for COVID-19 vaccination must get vaccinated on priority.

**B) MEASURES RELATED TO PSYCHOLOGICAL WELL-BEING**

16. Counselors / HM/AHM and NCERT Trained teacher counselors should be providing counseling to **each student** in campus to ensure their mental health and well-being. Issues related with exam stress and anxiety should be dealt appropriately so that later on it may not result in any untoward incident. Counselor must know psychological status of each child. Psychological status of each child may be kept in record with Principal.
17. Student showing withdrawal symptoms, vulnerability, emotional break down and other such serious mental health related issues should be dealt by Counselors providing appropriate frequent interventions. Assistance of HM / Principal / parents may also be taken.
18. Students' needs and grievances should be given patient hearing and bonafide needs and girevances should be addressed immediately.
19. Operalization of Students' complaint box "Maan ki Baat Box" should be ensured. All complaints and grievances dropped into the box must be addressed daily.
20. Parents / relatives of wards may be suffering with COVID. Understanding the emotional feelings of the students is the need of hour. Hence, periodic interaction with the students & follow up are very essential.

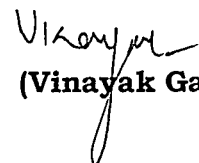
**C) GENERAL SAFETY AND SECURITY MEASURES**

21. Garbage disposal is to be done on daily basis, in no case garbage should be allowed to pile up. Kitchen waste may be used composting.
22. It has to be ensured that "earthing" connection in all the school building in functional state.

23. All electrical wiring in the campus must be completely dressed up with proper capping and casing. There should not be any loose, broken and naked wiring. All broken/damaged switches and switchboards must be repaired/ replaced immediately.
24. ECP should be available in the Vidyalaya, to meet the emergency.
25. All fans should be in functional state, necessary maintenance and repair of fans must be done to ensure their proper working.
26. Generator should be in working condition. It should be ensured that only authorized persons operate the generator with taking all care and precautions so that no mishappening may take palce.
27. Proper lightings in classrooms, dormitories, dinning hall, streets and other places should be ensured. If required number of tubelights may be increased further in sufficient numbers specially in dormitories, dining hall. Installation of LED tubelights or other such other energy efficient equipments may be preferred.
28. JNV campus must be free from stray dogs, pigs, monkeys or any other such animals which can force threat to safety, security and well-being of students and may cause damages to Vidyalaya assets and equipments.
29. Surroundings of the dormitories should be kept neat and clean. Bushes should be cut regularly so that there is no threat of snakes, scorpion, monaster lizards other reptiles etc.
30. CCTV cameras should be functional at all times. It should be ensured that they are installed at strategic locations so that whole of the school campus/all the areas frequented by students may be covered.
31. CCTV cameras footage must be monitored on daily basis to identify any kind of suspicious movement/activity and to take appropriate corrective/remedial actions.
32. All efforts must be done so that in no case students should sneak out of the Vidyalaya campus.
33. All incidents of student sneaking out or unauthorized movement must be recorded in separate register alongwith action taken. Register should be available for inspections.
34. Proper fencing of campus must be ensured.

Hope that all are following COVID protocol of wearing mask, social distancing and frequent hand wash.

Have belief in “दवाई भी कड़ाई भी”

  
(Vinayak Garg)

**The Principal**  
**All Jawahar Navodaya Vidyalayas**