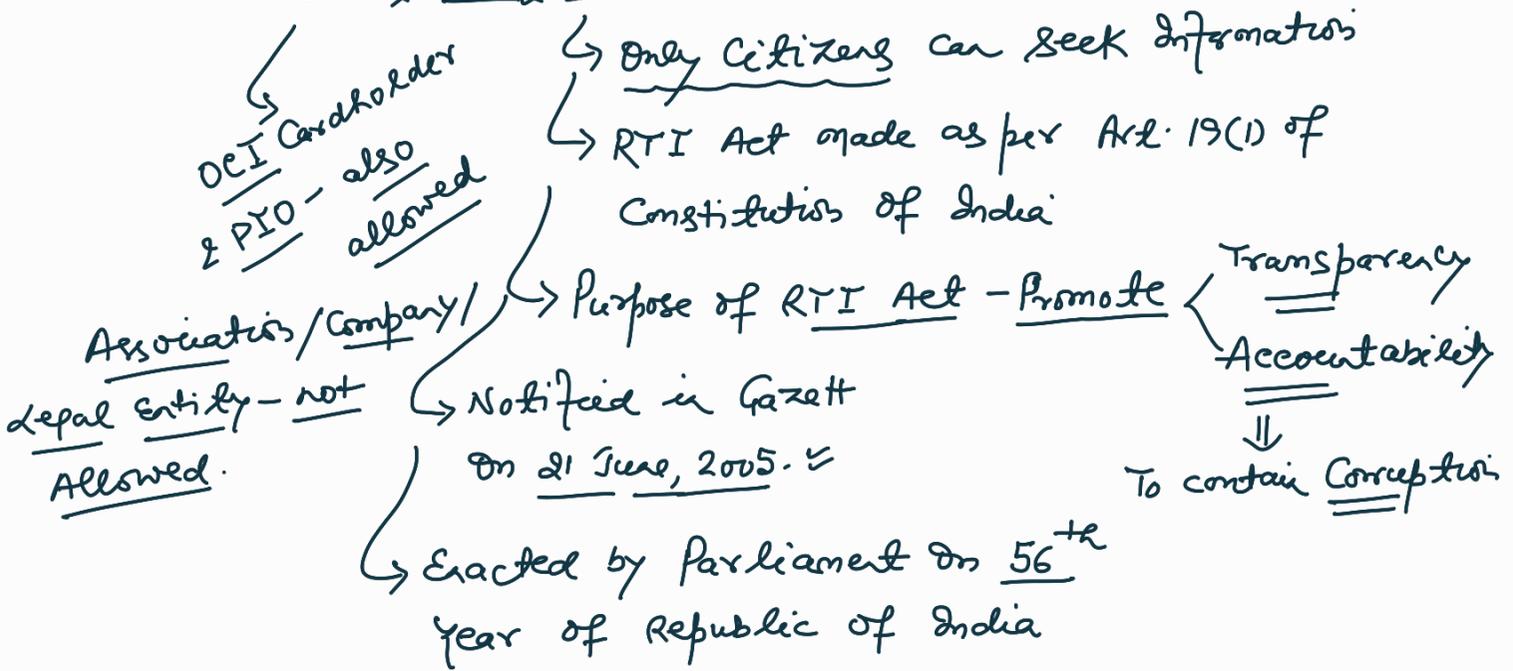


Right to Information Act, 2005



⇒ Section 1 - Short Title, Extent and Commencement

↳ Sec 1(1) - Title of Act - RTI Act, 2005.

↳ Sec 1(2) - This Act extends whole India

↳ Sec 1(3) - { Some Provisions Comes into force at once
Remaining - on 120th day of its enactment

⇒ Sec-2 - Definitions

(a) Appropriate Govt - For Public Authorities Established/Constituted/
owned/Controlled/Financed

↓
by { CG & UT Govt → CG
SG → SG

(c) CPID - { Means CPID designated by Public Authority
Also includes - CAPIO -

(e) Competent Authority - { Speaker - In case of { Lok Sabha
Legislative Assembly
Chairman - { Rajya Sabha
Legislative Council
CJI - For SC
Chief Justice of High Court - For High Court

↳ President
↳ Governor
↳ Administrator

⇒ Supreme Court Observations:-

- ↳ Only such information can be supplied which already exist and held by Public Authority.
- ↳ Public Information officer (PIO) is
 - ↳ Not suppose to create information
 - ↳ Not to solve the problem
 - ↳ Not to reply of hypothetical questions
- ↳ Not to provide such information which is not required to be maintained under any law.
- ↳ not to furnish information which require drawing of inference/Makeup of Assumptions/Provide Advice & Opinion.

⇒ Section 3 :- Right to Information - All Citizens have right to Information

⇒ Section 4 :-

- ↳ 4(1) - Every Public Authority shall
 - ↳ (a) - Maintain all its Records
 - ↳ Catalogued
 - ↳ Indexed
 - ↳ Computerized
 - ↳ Connected through network all over Country
- ↳ (b) - Publish within 120 days
 - ↳ Particulars of its Orgⁿ, functions & duties.
 - ↳ Powers & duties of its officers.
 - ↳ Procedure followed in Decision Making
 - ↳ Norms / Information held in electronic form.
 - ↳ Rule / Regulations / Manuals etc.
 - ↳ Statement of Category of Documents - held by her/his
 - ↳ Particulars for
 - ↳ Consultations
 - ↳ Representations
 - ↳ Statement of - Board / Council / Committee etc.
 - ↳ Telephone Directory / Facility available to Citizen
 - ↳ Monthly Remuneration
 - ↳ Budget Allocated / Subsidy Programmes /
 - ↳ Name & Designation of PIO.

These information need to be updated every year.

(c) - Publish all facts while formulating policy or announcing the decisions which affect public.

(d) - Provide Reasons for its administrative / Quasi-Judicial Decisions to affected person.

Sec 4(2) - Provide as much information suo motto to the public.

Sec 4(3) - Every information shall be disseminated widely & in manner which is easily accessible.

Sec 4(4) - Disseminated taking into account considerations of

- Meaning
- Making known the information through

- Cost / Local language
- Most effective Method of Communication in that local Area.
- Easily Accessible.
- Notice Board / Newspaper / Announcement / Media / Internet etc.

⇒ update of Records -> Admt Reform Commission (ARC) in its 2nd ARC Report - "RTI - Master Key to Good Governance"

has recommended

that → One time Measures
→ GOI should earmark 1% funds of all flagship program for 5 years

for

- update Records
- Infrastructure
- Creating Manuals
- Establishing Public Record Offices

→ Under Section-4

⇒ Suo Motto Disclosure of Information ->

↳ Details of Foreign / Domestic } Tours of

- PM / Ministers
- JS & Above
- HOD =

↳ NOT apply on

- Exempted Category
- Security & Intelligence orgⁿ.

↳ weft - 1 Jan, 2012

↳ updated Quarterly since 1 July, 2012

CVO

↳ Information related to Procurement - limit fixed - ₹10 Lakhs

↳ All Information related to Public Private Partnership (PPP).

↳ Transfer Policy & Transfer Orders.

⇓
Exempt - Transfer made keeping in view

→ Sovereignty

→ Integrity

→ Security

→ Strategic

→ Scientific/Economic interest of State.

↳ RTI applications & Appeals and

their Reply - : ↳ Related to Personal information of an individual may not be disclosed.

↳ CAG & Parliamentary Committee Paras - :

→ Para & Action Taken Report (ATR)

↳ CAG Para related to

Sovereignty/ Integrity/ Security/

Strategic/ Scientific/ Economic → Exempted

↳ Only after ATR has been laid on the Table of House

↳ Citizen Charter and Six Monthly Report on Performance.

↳ All Grants allocated to - States/ NGO/ Institutions etc.

(*) Some Imp Points Related to Suo Motto/ Proactive Disclosure - :

↳ Each Ministry/ Public Authority should get its Proactive Disclosure Package - Audited by Third Party Every Year.

↳ Each { Ministry
Public Authority }

→ Must appoint Nodal officer not below the rank of JS/ Additional HOI

⇓

for ensuring compliance of Proactive Disclosure

Include a chapter in Annual Report → Submitted to Parliament

↳ Make analysis of information which is sought most often and provide it on website Suo Motto.

* Some Directives by Competent Authority

- ↳ Constitute Consultative Committee - To advise what information to be uploaded Suo Motto.
- ↳ Information & Facilitation Center (IFC) to be set up to educate citizens.
- ↳ A Committee of

}	<u>PIO</u>	} To identify information asked frequently
	<u>FAA</u>	
- ↳ Easy Retrieval of Information
- ↳ Website - Must carry date on which information was uploaded
- ↳ Transparency Audit by Training Institute.

⇒ Section 5 - Designation of Public Information Officer (PIO) :-

- Each Public Authority }
 - ↳ within 100 Days } Provide assistance to Information Seeker
 - ↳ Designate - CPIO or State PIO - To Provide Information
- ↳ CPIO - } To Receive RTI Applications & Appeals
 - ↳ forward to }

}	<u>CPIO/FAA</u>
	<u>CIC</u>
 - ↳ if application is Received by CPIO - 5 Days added in Reply Time (Means 30+5 days).
- ↳ CPIO - may seek assistance of other officers for discharge of his duties.
 - ↳ Render assistance to CPIO
 - ↳ Such officers shall be treated as CPIO.

- ## * Important Points
- ↳ RTI Act do not prescribe any format for applications.
 - ↳ Applications can be made in written or Electronic Means } in

}	<u>English/Hindi</u>
	<u>official language</u>

 of the Area in which applications is being made.
 - ↳ Mode of Payment of fee }

}	<u>Cash/Online</u>
	<u>DD/Banker</u>
 - ↳ With More than One PIO, Cheque/Postal Order } Payable in favour of Account officer.
 - ↳ Should create Central Point for Receiving Applications.

⇒ Section-6:- Request for obtaining information:-

6(1)- Request in Writup or online in English or Hindi or official language of Area in which application is being made.

Request to be made to CPIO/CAPIO.

where such request cannot be made in writup - CPIO shall render all reasonable assistance to person making the request orally to reduce the same in writup.

Need not give any Reason for information.

Post-box Number allowed

6(2) Need not give any other personal details except Contact details

Transfer of RTI Applications :- From - one Public Auth. To - other Public Auth.
↓
Sec-6(3)
→ Full or part
→ within 5 days of receipt of appl.
→ Inform the applicant.
→ If in any RTI applⁿ - Reference of PM or PMO is made - no need to transfer it to PMO.

Some situations regarding Sec 6(3):-

① - If CPIO is not able to find particulars of other Public Auth. } → Provide part reply if pertains to CPIO.
→ Inform the applicant that he is not aware of the particulars of the other Public Authority to which rest information pertains.

→ If appeal comes against this - It is responsibility of CPIO to prove that he had made efforts.

② If RTI application } → CPIO who receive RTI applⁿ will
pertains to 2 P.A } provide part reply & Transfer
[P.A - Public } applⁿ to another P.A within 5 days.
Auth.]

③ If RTI application } → CPIO } who receive RTI applⁿ
pertains to more than } will provide part reply.
2 P.A } } Inform the applicant to
make fresh request to concerned
P.As.

→ In this situation - → RTI applⁿ will not
be transferred to
another P.As because RTI
Act [Sec-6(3)] says Transfer to 'Another
Public Authority' not 'Public Authorities'.

AND - Collection of information from other Public
Authorities - called Creation of Information
which is prohibited in RTI Act.

③ If RTI applⁿ pertains } → CPIO - } who receive RTI applⁿ
to P.A under State } provide part reply if pertains
Govt / UT Govt. } } Inform the applicant that rest
information may be with < SG / UT >

⇒ Section 7 - Disposal of Request -

↳ 7(1) - Reply - → within 30 days of receipt of Applⁿ.
→ within 48 hrs if pertains to life & liberty
→ [30+5] days if application received with CPIO.

↳ 7(2) - If CPIO fails to give decision within above time - Treated as refusal of information.

↳ 7(3) - If decision taken to provide information on Payment of cost -

↳ Inform the applicant → Details of cost
↳ Period betⁿ dispatch of information AND payment of cost.
↳ be excluded from 30 days.
His right to appeal against decisions of cost.
Also provide particulars of FAA.

↳ 7(4) - If applicant is Sensory disabled - CPIO will provide assistance to enable access to information.

↳ 7(5) - If information is to be provided in Printed/Electronic format - → be provided on payment of prescribed fee.
↳ No fee from BPL.

↳ 7(6) - If Public Authority fails to comply with 30 days / 48 hrs
↳ will provide information in printed/electronic format - Free of cost

7(7) - → If information pertains to third party
↳ Before taking decisions - consider representation of Third party.

7(8) - When Request has been rejected, Inform the applicant
↳ Reasons for rejection
↳ Period of Appeal (30 days)
↳ Particulars of FAA.

7(9) - → Any information sought will be provided in the form in which it is sought
↳ unless - → It divert resources of Public Auth
↳ or - Detrimental to the safety or Preservation of Records.

Imp. Points :- Reply of RTI applⁿ should contain -

- Applⁿ
 - ↳ Number / Date
 - ↳ Date of receipt to CPIO
- ↳ Name / Designation / official Telephone Number / Fax No - of CPIO.
- ↳ Reason for denial of information with relevant Sections
- ↳ Details of Public Auth to whom applⁿ is transferred.
- ↳ Details of FAA & Time period of Appeal
↳ 30 days

→ If applicant has requested for Certified Copies -

- ↳ Certified by CPIO with Seal / date / Name of Public Auth.
- ↳ If copies are in large number.
↳ Certified by Junior GZ officer -

→ RTI Act does not give power to CPIO to any fee other than the prescribed fee.

→ RTI Act does not provide for $\left\{ \begin{array}{l} \text{charging Postal fee} \\ \text{Cost of deployment of} \\ \text{Manpower.} \end{array} \right.$

⇒ Section-8:- Exemptions from disclosure of Information

↓
8(1) Information → Affect - Sovereignty & Integrity of India, Security, Scientific or Economic interest of State, Relations with Foreign State, Lead to Incitement of offence.

↳ Forbidden to be published by Court/Tribunal.

↳ Cause breach of Privilege of $\left\{ \begin{array}{l} \text{Parliament} \\ \text{State Legislature} \end{array} \right.$

↳ Commercial Confidence / Trade Secrets / Intellectual Property - unless - Competent Auth satisfied that larger Public Interest serves.

↳ Information available to a person in Fiduciary (Trust)

Relations - unless - Competent Auth satisfied that larger public interest serves.

↳ Information received in confidence from Foreign Govt.

↳ Endanger the life or physical safety of any person

→ Informations - which would impede the investigation & apprehensions or prosecution of offender.

→ Cabinet Papers including records of deliberations of Council of Ministers, Secretaries or other officers.

↳ → Decisions of Council of Ministers } → Made Public
↳ → Reasons of decisions } after decisions
↳ → Materials on the basis of which } taken
 decisions taken

↳ Provided - matters which comes under exemptions - not be disclosed

→ Personal Informations - → have no relation to any public Activity / Interest

↳ Invasion of Privacy

↳ Unless - CPIO - satisfies that larger Public Interest justified.

→ Informations which cannot be derived to Parliament shall not be derived to any person.

8(2) - Disclosure of classified Informations → Protected with Official Secret Act, 1923.

↳ Public Authority may allow access to such informations if larger public interest serves.

→ Here RTI Act override OSA, 1923. OSA, 1923 not completely superseded by RTI Act.

8(3) - Any information related to matter happened before 20 years from date of RTI applⁿ - shall be provided.

→ Any question of counting of 20 years from which date, decisions of Central Govt - final.

→ RTI Act does not prescribe Record Retention Schedule.

Imp. Points - ① → Information which are exempted would cease to be exempted after 20 years of incident.

↳ But - followup information - continue to be exempted even after lapse of 20 years -

↳ Affect - Sovereignty & Integrity of India, Security, Scientific or Economic interest of state, Relations with Foreign state, Lead to incitement of offence.

→ Breach of Privilege of { Parliament
State Legislature

→ Cabinet Papers including records of deliberations of Council of Ministers, Secretaries or other officers.

② Disclosure of File Notup - → file notup can be disclosed except file notup containing information related to exemption category.

③ Disclosure of Complaints made against GS and possible actions of Authority } → Comes under Personal Information
↳ Can be disclosed if larger Public Interest serves.

⇒ Section 9 -: Grounds for rejection to access in

Certain Cases -: CPIO may deny if it involve
infringement of Copy right subsisting in a person
other than the State.

⇒ Section 10 -: Severability -: → Means - to separate

10(1) → If information has been sought w.r.t exempted
information - Then information may be provided to
that part of record which do not contain any
exempted information.

→ 10(2) - Where access is granted
for part of information } → Inform applicant that
→ only part information
is being provided
→ Reasons for decision
→ Name / Designation of decision
making Auth.
→ Details of FAA & Appeal Time

Section 11 -: Third Party Information -:

[Third Party - a person other than the applicant.
Means } → Includes - Public Authority.

→ Third Party Information
Means } → Information which relates to &
Supplied by Third Party and
has been treated as Confidential by
Third Party.

→ 12(3) - $\left\{ \begin{array}{l} \text{CIC} \\ \text{IC} \end{array} \right\}$ → appointed by President on the Recommendation of Committee consisting $\left\{ \begin{array}{l} \rightarrow \text{PM} \\ \rightarrow \text{Leader of opposition in Lok Sabha} \\ \rightarrow \text{A Cabinet Minister nominated by PM.} \end{array} \right.$

→ 12(4) - $\left\{ \begin{array}{l} \rightarrow \text{Supritendence} \\ \rightarrow \text{Directoris} \\ \rightarrow \text{Management} \end{array} \right\}$ of CIC - vest in Chief Information Commissioner

→ 12(5) - $\left\{ \begin{array}{l} \rightarrow \text{CIC} \\ \rightarrow \text{IC} \end{array} \right\}$ shall be persons of Eminence in Public life and have wide experience and knowledge in

$\left\{ \begin{array}{l} \rightarrow \text{Law} \\ \rightarrow \text{Science \& Technology} \\ \rightarrow \text{Social Service} \\ \rightarrow \text{Management} \\ \rightarrow \text{Journalism} \\ \rightarrow \text{Mass Media} \\ \rightarrow \text{Administration \& Governance} \end{array} \right.$

- 12(6) - $\left\{ \begin{array}{l} \rightarrow \text{MP/MCA} \\ \rightarrow \text{Person holdip office of Profet} \\ \rightarrow \text{Person connected with Political Party} \\ \rightarrow \text{Person pursuip } \left\{ \begin{array}{l} \text{Business} \\ \text{Professiois} \end{array} \right. \end{array} \right.$

⇓
cannot be appointed as $\left\{ \begin{array}{l} \text{CIC} \\ \text{IC} \end{array} \right\}$

- 12(7) - → HQ of CIC - will be Deelhi

central Information Commission ⇐ $\left\{ \begin{array}{l} \rightarrow \text{CIC with previous approval of Central Govt may} \\ \rightarrow \text{establish offices at other places in India} \end{array} \right.$

Notes - → Chief Information Commissioner has no power to constitute Benchs. Decisions on Complaints/ Appeal to be taken by Central Information Commission not by Benchs

→ Terms of office -:

- Tenure of $\left[\frac{CIC}{IC} \right] \rightarrow \underline{3 \text{ years}}$
- Aggregate Tenure $[IC + CIC] - \underline{5 \text{ years}}$
- Not eligible for re-appointment
- Max. Age - 65 years
- Oath - before President or Any Auth appointed by President.
- Resignation - Address to President

[Section 13]

→ Terms & Conditions of Services - decided by Central Govt

→ Retirement from Parent Service on appointment as CIC/IC } → deemed to be retire w.e.f the date of appnt as CIC/IC.

→ Pay -:

- CIC - ₹ 2.5 Lakh
- IC - ₹ 2.25 Lakh

} Fix

↳ if drawing any Pensions - Pay will be reduced by Pensions.

↳ DA - allowed

→ Leave -

- As per entitlement of officer of equivalent Post (Secretary to GOI).
- ↳ leave Sanctioning Auth
 - President - for CIC
 - CIC - for IC

→ Leave Encashment -:

- 50% of EL credited during the Tenure
- ↳ Max - up to 300 days

Encashment before appnt as CIC/IC
AND - Encashment during Tenure of CIC/IC.

→ Medical Facility - As per $\left\{ \begin{array}{l} \underline{CGHS} \\ \underline{CS(MA) Rules} \end{array} \right\}$ during Tenure of CIC/IC.

→ Accommodations - → From General Pool

↳ Entitlement - Equivalent to officers
drawing same pay Scale

↳ Disease fee - be recovered

↳ If Accommodations { NOT Provided
NOT avail } → HRA - Allowed

→ LTC & TA / Daily Allowance - As per the entitlement of
officer carrying same pay Scale.

⇒ Removal of CIC/IC - → Only by Order of President

Section 14

↳ On the ground of { Proved Misbehaviour
Incapacity

↳ Inquiry by Supreme Court

↳ President may → Suspend

↳ Prohibit from attending office
during inquiry.

↳ President by Order - Remove { CIC
IC } =

↳ If - → Adjudge an Insolvent

↳ Convicted in case which involve Moral Turpitude

↳ Engage in any paid employment outside
duty of office

↳ Unfit to continue

↳ Has acquired financial or other interest.

* Proved Misbehaviour - Includes - If CIC/IC - Concerned in
any contract/Agreement made by or on behalf of GOI.
or - Participate in any way in Profit thereof.

About State Information Commission (SIC)-:

- ↳ Every thing is same as CIC/IC Except
- ↳ Except-
 - ↳ Creation of SIC - by State Govt.
 - ↳ Appointment - by Governor on Recommendation of Committee
 - ↳ CM
 - ↳ leader of opposition in Legislative Assembly
 - ↳ Cabinet Minister nominated by CM.
 - ↳ Removal by Governor on inquiry by Supreme Court
 - ↳ Suspension by Governor -
 - ↳ Pay of $\left\{ \begin{array}{l} \text{State CIC} \\ \text{State IC} \end{array} \right\} \rightarrow \text{₹ } \underline{\underline{2,25,000/-}} \text{ - } \underline{\underline{\text{Fix}}} =$
 - ↳ other facility - same as per equivalent officer in State Govt. (Chief Secretary).
- ↳ HQ of SIC -:
 - ↳ Such place as notified by State Govt.
 - ↳ State Information Commission - may with previous approval of State Govt, establish offices at other places.
- ↳ Oath - before Governor
- ↳ Resignation - to Governor
- ↳ Terms & Conditions / Tenure of both $\left\{ \begin{array}{l} \text{CIC/IC} \\ \text{State} \left\{ \begin{array}{l} \text{CIC} \\ \text{IC} \end{array} \right\} \end{array} \right\}$ be decided by Central Govt. =

⇒ Section 18 - Powers & Functions of Information Commissioner -

↳ Function - To receive and inquire into a Complain

from any Person → who - unable to submit RTI applⁿ
- either due to no such officer has
been appointed or refuse to accept
his applⁿ.

↳ who has been refused to access to information.

↳ who has not been given response within
stipulated Time period.

↳ who has been directed to pay unreasonable fee.

↳ If incomplete, misleading or false information given

↳ Any other matter relating to access to information.

→ If CIC is satisfied that there are reasonable
grounds - May initiate inquiry.

↳ while inquiry - CIC enjoys power of Civil Court

↳ Can summon and enforce attendance of
any person/witness.

↳ Requiring discovery & inspection of documents.

↳ Receiving evidence on affidavit

↳ Requisitioning any public records from any Court
or office

↳ May examine any records on which RTI Act
applies and no such record may be withheld
on any ground.

⇒ Section 19 -: Appeal -: → when → If does not receive decisions of CPIO within Time-Period.

↳ Aggrieved by decisions of CPIO.

↳ Time-limit - within 30 days of decisions of CPIO.

↳ To whom - First Appellate Authority (FAA)

↳ FAA may relax time-limit on genuine cause.

↳ Third party can also prefer 1st Appeal & 2nd Appeal

↳ Second Appeal → To CIC within 90 days of order of FAA

↳ CIC may relax Time-limit on genuine cause

↳ In any appeal - Onus on CPIO to justify his decisions

↳ An appeal to FAA - be disposed off within 30 days from Receipt of appeal. This period can be extended upto total period of 45 days

↳ The decisions of CIC - binding =

↳ CIC can order → Public Auth to take such steps are required for compliance of RTI Act.

↳ To compensate the Complainant for any loss or detriment suffered.

↳ Impose Any Penalty specified in RTI Act

↳ Reject the applⁿ.

Order should be speaking by FAA & CIC

* FAA can → either direct CPIO to provide information or - himself provide information to applicant.

⇒ Sec-20:- Penalties:- → CAA - cannot impose Penalty

↳ CIC - can impose Penalty on CPIO =

↳ At rate of 250/- per day from the Order

of CIC file { Information is furnished
Appelⁿ is received.

↳ Max - 25000/-

↳ CPIO - will be given opportunity

↳ Burden of Proof on CPIO.

↳ CIC can also recommend Disc. Proceedings against CPIO.

⇒ Sec-21:- Protection of actions taken in good faith:-

↳ No Suit / Prosecution / Legal Proceedings against
any Person for act done in good faith.

⇒ Sec-22:- RTI Act have overriding effect on official
Secret Act, 1923.

⇒ Sec-23:- Bar of Jurisdiction of Court:-

↳ No Court shall entertain any { Suit
↳ Proceedings
↳ Appelⁿ
info any order made under
RTI Act otherwise than by way of Appeal

⇒ Section 24 :- Act do not apply on Certain Organizations:-

↳ RTI Act does not apply on { Intelligence } Orgⁿ Mentioned
Security } in 2nd Schedule

↳ But:- Information pertaining to { Corruption
Violations of Human Rights } be
Provided

↳ Information related to Violations of Human Rights → be provided after approval of CIC.
→ within 45 days of receipt of Request.

↳ Central Govt may amend Schedule-2 by Gazette Notification.

↳ Copy be laid before Parliament.

↳ State Govt may amend Schedule-2 by Gazette Notification - Copy be laid before State Legislature

⇒ Section 25 :- Monitoring & Reporting:-

↳ CIC - → After end of each year.
↳ Submit Annual Report → Central Govt
↓ submit
Parliament

↳ RTI Annual Report Information System:-

↳ web-based Software

↳ Developed by CIC.

↳ Public Auth will upload their Return Quarterly

↳ Final Return - be uploaded by 15th April.

⊛ The appropriate Govt - shall within 18 months of commencement of RTI Act, compile in its official language, a guide on RTI.

⇒ Awareness Generation for RTI:-

↳ RTI Week Celebrations:- → Every year 5-12 Oct.

↳ State Information Commission will be provided - upto ₹ 3 Lakh financial assistance.

↳ Innovative Awareness Generation Programme } - Administrative Training Institute (ATI) will be provided - ₹ 4 Lakh

↳ ATI will be provided ₹ 1 Lakh for organization of Seminar/Workshop.

↳ Helpline in ATI - → In regional language.

↳ funds would be granted ₹ 4 Lakh for first year & ₹ 2 Lakh in subsequent year

⇒ Section - 27:- Power to make Rules by Appropriate Govt:-

① ↳ Cost of medium or print cost price of the materials to be disseminated.

② ↳ RTI applⁿ fee.

③ ↳ fee for supply of photocopy, floppy, CD etc.

④ ↳ Salary & Allowances of $\begin{matrix} \text{CIC} \\ \text{IC} \end{matrix}$

⑤ ↳ Procedures to be adopted by CIC in deciding appeal

⇒ Section - 28:- Power to make Rules by Competent Authority:-

↳ In r/o ①, ② & ③ Above

⇒ Section 29 -: Laying of Rules -:

↳ Every Rules made by Central Govt be laid before Parliament for a period of 30 days in one session or more sessions.

⇒ Section 30 -: Power to Remove Difficulties -:

↳ dies with Central Govt.

↳ No such order be made by Central Govt after expiry of 2 years from commencement of RTI Act.

→ Power to $\left\{ \begin{array}{l} \text{Relax} \\ \text{Interpretation} \end{array} \right\}$ ⇒ dies with Central Govt.

⇒ Application fee -: RTI applications must be accompanied by → ₹ 10/- fee → No fee for BPL

↳ Max-500 words excluding Annexures

↳ Address of CPIO

↳ Address of applicant

→ Applⁿ cannot be rejected on ground that it contain more than 500 words

⇒ Fee for Providing Information -: → No fee for BPL

↳ A-3 / Smaller size Paper - ₹ 2/- per page

↳ larger size Paper - Actual cost of photocopy.

↳ Samples/ Models - Actual Cost

↳ Disc/Floppy - ₹ 50/- per Disc/Floppy.

→ Extract from Publications - Price fixed for Publications
or ₹ 2/- per page of photocopy.

→ fee for inspection - → No fee for 1st hour.

↳ ₹ 5/- for each subsequent $\left[\begin{array}{l} \text{hour} \\ \text{part} \end{array} \right] =$

↳ Postal charges in excess of ₹ 50/- for supply of information.

⇒ Mode of Payment :-

- Cash - to → CPIO/CAPIO/ Public Auth
- DD/ Banker cheque/ Postal Order - Payable to Account officer of Public Auth
- Online
- ↳ e-IPD - only for Citizen abroad =
↳ ref - 22/03/2013.

⇒ Presence of the Appellant before CIC :-

↳ Appellant must be informed the date at least

Seven clear days before date of hearing.

↳ Appellant may present → in person
→ or through authorized Representative.

⇒ Order of CIC :-

- In writup
- speakup
- Issued under the seal of CIC.
- Duly Authenticated by Registrar